**Agenda Item: 12c**

**Report to:** Governing Body

**Date of meeting: 16/09/2021**

**Date paper distributed: 14/09/2021**

**Subject: Community Forum minutes**

**Presented by:** Click or tap here to enter text.

**Previously distributed to: Community Forum**

**STATUS OF THE REPORT *(auto check relevant box****)*

**Decision required**

**For Discussion to give Assurance**  *(Only if requested by Committee member prior to meeting)*

**For Information**

**Report Exempt from Public Disclosure**   No  Yes

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| **PURPOSE OF REPORT:** | **To share the minutes of the monthly meeting of the Community Forum held on May 5th, 2021** |
| **Recommendations:** | **That the minutes be received** |
| **Clinical Engagement** | (*where appropriate*) N/A |
| **Patient/Public Engagement** | (*where appropriate – how has the* [*NEL Commitment*](https://www.northeastlincolnshireccg.nhs.uk/get-involved/) *been implemented*)  **The Community Forum is an integral part of the CCG’s Community Engagement Strategy and demonstrates how the CCG meets the Talking, Listening and Working Together Commitment** |
| **Committee Process and Assurance:** | **The Community Forum is part of the CCG’s governance arrangements that exist to provide assurance to the CCG Governing Body that patients, service users, carers and the public are effectively engaged and involved in decisions made about health and social care services in North East Lincolnshire in keeping with the North East Lincolnshire Commitment and joint community engagement strategy – “Talking Listening and Working Together”** |

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| **Link to CCG’s Priorities** | * Sustainable services * Empowering people |  | * Supporting communities * Fit for purpose organisation |  |
| **Are there any specific and/or overt risks relating to one or more of the following areas?** | * Legal * Finance * Quality * Equality analysis (and Due Regard Duty) |  | * Data protection * Performance * Other |  |

**Provide a summary of the identified risk**

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**Executive Summary**

Community Forum meetings take place on the 1st Wednesday of each month. The Forum comprises of 12 community members each having been appointed to a Community Lead role in a service area, committee or working group. A member of the Executive Leadership team attends each meeting in order to provide an update from the CCG to the Forum and to receive and feedback members questions and comments to the CCG.

The Executive Lead at the June meeting was Julie Wilson, Assistant Director, Programme Delivery and Primary Care, who provided a CCG/SLT update and then gave a presentation on the Covid Vaccine Rollout. Sarah Dawson was in attendance to give a Primary Care update. Members also received updates on Unplanned Care from Jill Cunningham and Emergency Planning and Resilience from Levi Clements-Pearce.

These minutes evidence how the Community Forum is carrying out it’s assurance role.