

**Agenda Item: 5**

**Report to:** Governing Body  
**Date of meeting:** 17/09/2020  
**Date paper distributed:** 11/09/2020  
**Subject:** Humber Partnership Memorandum of Understanding  
**Presented by:** Peter Melton  
**Previously distributed to:** N/A

<b>STATUS OF THE REPORT (auto check relevant box)</b>	
Decision required	<input checked="" type="checkbox"/>
For Discussion to give Assurance	<input type="checkbox"/> (Only if requested by Committee member prior to meeting)
For Information	<input type="checkbox"/>
Report Exempt from Public Disclosure	<input type="checkbox"/> No <input type="checkbox"/> Yes

<b>PURPOSE OF REPORT:</b>	Attached is a copy (along with an Executive Summary) of the Memorandum of Understanding that has been developed by the Humber Partnership that records the basis on which the 17 Partner Organisations will collaborate with each other on the Humber Health & Care System Plan along with setting out their statement of intent regarding: <ul style="list-style-type: none"> <li>(a) the objectives of the Plan</li> <li>(b) the principles of collaboration between the Partners</li> <li>(c) the governance structures the Partners will put in place</li> <li>(d) the respective roles and responsibilities the Partners will have during the Plan</li> </ul> <p>The document is brought to the Governing Body to get their endorsement of the document.</p>
<b>Recommendations:</b>	To endorse this Memorandum of Understanding
<b>Clinical Engagement</b>	The CCGs Medical Director & Clinical Chief Officer have been involved in the development of this document
<b>Patient/Public Engagement</b>	Not applicable
<b>Committee Process and Assurance:</b>	Executive Directors of the CCG have been involved in the development of the document.

<b>Link to CCG's Priorities</b>	<ul style="list-style-type: none"> <li>• Sustainable services <input checked="" type="checkbox"/></li> <li>• Empowering people <input checked="" type="checkbox"/></li> </ul>	<ul style="list-style-type: none"> <li>• Supporting communities <input checked="" type="checkbox"/></li> <li>• Fit for purpose organisation <input checked="" type="checkbox"/></li> </ul>
<b>Are there any specific and/or overt risks relating</b>	<ul style="list-style-type: none"> <li>• Legal <input type="checkbox"/></li> <li>• Finance <input type="checkbox"/></li> <li>• Quality <input type="checkbox"/></li> </ul>	<ul style="list-style-type: none"> <li>• Data protection <input type="checkbox"/></li> <li>• Performance <input type="checkbox"/></li> <li>• Other <input checked="" type="checkbox"/></li> </ul>

to one or more of the following areas?	<ul style="list-style-type: none"> <li>Equality analysis (and Due Regard Duty)</li> </ul>	<input type="checkbox"/>		
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**Provide a summary of the identified risk**

Failure to sign up to the MOU would severely impact on the CCGs position as a partner organisation within the ICS

**Executive Summary**

The Humber Partnership will accelerate the rate of progress in delivering the NHS long term plan ambitions and a ‘system-by-default’ approach. It will do this by creating the conditions for a whole system approach through collective leadership and a new operating model aligned to integrated care partnerships at Place and the Humber, Coast and Vale Integrated Care System (ICS).

The Partners have agreed to work together on the Humber Health and Care System Plan, and will work together to build a really strong vision for health and care, doing things once when scale and collaboration is of benefit, and will address inequalities in the Humber.

The 17 Humber Partner Organisations wanted to record the basis on which they will collaborate with each other on the Humber Health & Care System Plan and this Memorandum of Understanding sets out their statement of intent regarding:

- the objectives of the Plan
- the principles of collaboration between the Partners
- the governance structures the Partners will put in place
- the respective roles and responsibilities the Partners will have during the Plan.

**Objectives for the Plan**

The Partners shall undertake the Plan to achieve the Objectives.

**Behavioral commitments**

- **Objectives and Principles**

The Partners each agree that they will:

- adopt all reasonable measures to ensure that the Objectives are achieved;
- and conduct their activities in respect of the Plan in a way which is consistent with the Principles and take all reasonable steps to ensure that any Associates involved in carrying out the Activities do likewise.

- **Co-operation and innovation**

The Partners agree that they will work together in a co-operative and innovative manner for the purpose of:

- meeting or exceeding the Objectives and fully complying with the Principles;
- and ensuring that the Activities are carried out in a co-ordinated and efficient manner.

- **Sharing of information**

The Partners agree that (subject to compliance with the protocols set out below)

- they will share all information relevant to the Activities in an honest, open and timely manner.
- Sharing of information will be in line with Data Security legislation and the Humber Information Sharing Charter.

- **Confidentiality**

In consideration of each Partner providing confidential information to the other in connection with the Activities, each agree

- not to (and will make sure that no employee or Associate acting on its behalf will not) disclose to any other party any confidential information concerning or in connection with the Activities, subject to its obligations under the Freedom of Information Act 2000, the Code of Practice on Openness in the NHS (4 August 2003) and any other applicable laws, rules, regulations and guidance.

- **Conflicts of interest**

The Partners agree that they will:

- disclose to each other the full particulars of any actual, potential or perceived conflict of interest which arises or may arise in connection with this Memorandum or the performance of the Activities, immediately upon becoming aware of the conflict of interest whether that conflict concerns a Partner or any person employed or retained by a Partner for or in connection with the performance of the Activities;
- register Conflicts of Interest and use their best endeavors to adhere to the Principles of this Memorandum or when acting in connection with the Objectives and the performance of the Activities. Where it is not possible to do so, they will raise with the Humber Partnership Board for their decision on the matter.
- comply with the terms of any agreed conflict of interest protocol in relation to the operation of the Plan as set out in paragraph 3.3 above

- **Future addition of Partners**

Partners may agree to include additional Partner(s) to the group. If they agree on such a course the Partners will cooperate to enter into the necessary documentation and revisions to this Memorandum if required.

The Partners intend that any organisation who is to be a Partner to this Memorandum (including themselves) shall:

- commit to the Principles and the Objectives and ownership of the system success/failure); and
- agree to work towards developing how a principle of appropriate representation and equitable risk and gain share will operate within the governance and decision making for the Partners (having regard to compliance with legal, statutory and regulatory requirements).

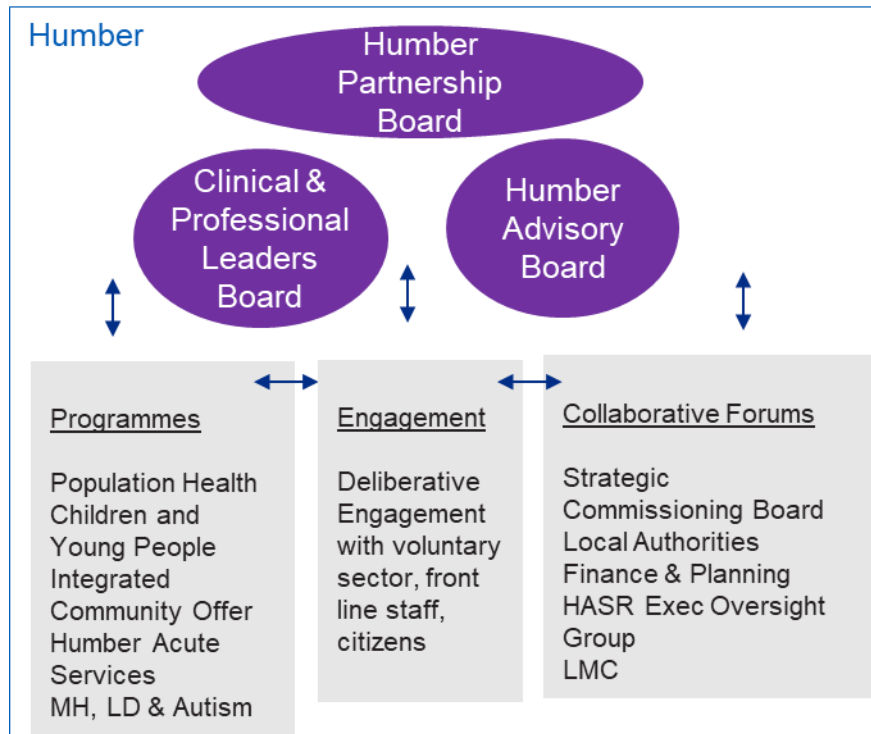
### **Primary obligations**

The Partners agree that they will collectively perform the Activities allocated to them:

- in accordance with the Principles;
- in a careful, diligent, skillful and professional manner;
- so that they are delivered:
- fit for their intended purposes as stated in, or reasonably inferred from this Memorandum;
- in compliance with the requirements of this Memorandum; and
- with the aim of achieving optimal value for money and satisfying the Objectives.

**Programme Co-DEPENDENCIES AND Governance**

The governance structure defined below provides a structure for the development and delivery of the Plan. Delivered through a Humber tri-board structure in accordance with the Humber Health and Care System document, depicted below:



- **Humber Partnership Board:** Chief Executive Officers / equivalent providing overall strategic direction of the Plan.
- **Humber Clinical and Professional Leaders Board:** Providing the clinical and professional expertise to design and drive forward the Plan.
- **Humber Advisory Board:** Lay and elected members guiding the strategic direction of the Plan.
- **The Humber Oversight Board,** currently being established, will also support key elements of the plan.

**Supporting Document**

Memorandum of Understanding



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