**UNION BOARD MINUTES**

**OF THE MEETING HELD ON TUESDAY 20 NOVEMBER 2018 AT 2.00PM**

**HUMBER ROYAL HOTEL, GRIMSBY**

**PRESENT:**

Mark Webb NEL CCG Chair

Dr Peter Melton Chief Clinical Officer, CCG

Councillor Hyldon-King Portfolio Holder for Health, Wellbeing and Adult Social Care, NLEC

Anne Hames Community Representative, CCG

Dr Thomas Maliyil GP Representative/ Chair Council of Members, CCG

Councillor Wheatley                             Portfolio Holder for Regeneration, Skills, Housing and Assets, NELC

Councillor Patrick Portfolio Holder for Environment and Energy, NELC

**APOLOGIES:**

Cllr Ray Oxby Leader of the Council

**IN ATTENDANCE:**

Rob Walsh Joint Chief Executive

Joanne Hewson Chief Operating Officer, NELC

Laura Whitton                                       Chief Financial Officer, CCG

Stephen Pintus Director of Health and Wellbeing, NELC

Sharon Wroot Director of Resources and Governance, NELC

Steve Kay Director of Children and Family Services, NELC

Helen Kenyon Chief Operating Officer, CCG

Simon Jones Chief Legal and Monitoring Officer, NELC

Helen Askham PA to Executive Office (Minutes Secretary)

1. **APOLOGIES**

The Chair welcomed all attendees to the first public Union Board meeting, and noted that there may be a certain element of all members finding our way through the policies and procedures at the meeting today, and if anyone has any issues then they should raise them throughout the meeting.

1. **DECLARATIONS OF INTEREST**

No conflicts of interest were recorded or interests declared by the Elected members, or the CCG Union Board representatives.

1. **DEVELOPING THE UNION**

A presentation was provided by the Joint Chief Executive regarding the Development of the Union.

The Vision of the Union is to grow and enhance the Place of North East Lincolnshire to improve the health, care and life experiences of our population. The Council and the CCG are integral parts of a complex system, and the aim is to influence decision making by facing challenges together. To achieve this, the Union will create a place based integrated health, care and wellbeing organisation, workforce and operating model that is democratically and clinically led; and commission using combined council, NHS, and community resources.

The Joint Chief Executive expanded on the vision, the current state of the programme of work that underpins the development of the Union and the key challenges for the next 12 months.

The Chair recognised the huge amount of work that has been undertaken to get to this point, and thanked all involved. The Chair asked that all members agree that when the Union Board come together, we reflect the strengthened partnership of the CCG and NELC and always work collectively towards what we want to achieve for our region.

1. **S75 AGREEMENT AND TERMS OF REFERENCE**

The Board received an update on the refresh of the Section 75 Agreement between the Council and the CCG.

The Board were informed that there has been a delay to the final draft of the Section 75 Agreement, but the final report would be presented to North East Lincolnshire Council in December, along with the Terms of Reference. The Section 75 Agreement has been agreed with the Council of Members, for the North East Lincolnshire Clinical Commissioning Group. The final agreement will be brought back to the next public Union Board meeting.

All members agreed the changes to the Terms of Reference.

**The Union Board noted the updated regarding the Section 75 Agreement, and approved the Terms of Reference.**

1. **FORWARD PLAN**

The Board discussed the proposed Forward Plan of Union Board business. Members noted that the forward plan will be populated via Workshops and the Leadership team meetings. It was noted that an agenda item for the agreement of budgets would take place in November 2019, and this would be added to the Forward Plan.

**Members discussed and agreed the additional Union priorities that can be noted on the Forward Plan.**

1. **HEALTH AND WELLBEING STRATEGY**

A presentation was delivered by the Director of Health and Wellbeing and the CCG’s Chief Operating Officer regarding the Health and Wellbeing Strategy.

A new strategy is to be developed providing the recently established Place Board with a framework for delivering improved wellbeing for the people of North East Lincolnshire. The Place Board has agreed to adopt the role of the Health and Wellbeing Board, subject to all necessary governance approvals and reflecting the complex multiple influences on people’s wellbeing.

The Framework illustrates how existing systems including health and care are already delivering against the already agreed Outcomes framework.

The goals focus on a stronger economy and stronger communities; that North East Lincolnshire is seen as an attractive place to live, work and visit and invest; and to tackle the inequalities which are prevalent in the most deprived areas of the borough.

The values and principles of the Strategy were outlined, and include, addressing inequalities, relationship building, workforce, a focus on ‘shift to left’, prevention and early help.

The Union will play a key role in identifying priorities, and what the focus needs to be as the strategy is developed, implemented and delivered.

The next step is to launch a 90-day engagement process on the wellbeing framework, and to hold an event in November on employability and skills, to initiate the process of identifying how the Union contributes to this Place agenda though a joint commissioning strategy. An update on the engagement process will be brought back to a future meeting.

**The Board approved the commencement of the engagement process to shape the wellbeing framework.**

1. **HUMBER ACUTE SERVICES REVIEW**

The Board were provided with a paper which was taken as read, with the following points highlighted to the Board.

The report provided an update on the ongoing work of the Humber Acute Services Review, which is being carried out by local NHS partners across the Humber area. The report set out the interim conclusions in relation to the specialities in Wave 1 of the review, and sets out the proposed approach to reviewing the services within Wave 2 of the review’s Programme Plan.

The preliminary conclusions in relation to Urology, ENT and Haematology were discussed.

A programme plan and approach to the Wave 2 specialities has been developed and will be reviewed by the Steering Group at its meeting in September. A Clinical Design Group has been established to provide clinical oversight and assurance to the HASR Steering Group. The Board agreed with the Review regarding the Wave 2 specialities, and that the decisions being taken are to improve services for the public.

The Board noted the positive development of clinical leadership being in place, however, the plans that are required may not fit into the timescales outlined by the HASR. The Board noted they are aware of the challenges ahead in aligning HASR; the requirements of the NHS system; and the Humber/STP footprint. An engagement process is underway, which has highlighted priorities regarding quality of service, over geographical access. The Board discussed a requirement for further engagement to ensure this was the case, and review how transportation and access needs could be considered. The next phase of engagement will be around how people receive care with dignity and respect, irrelevant of a primary care/hospital setting.

**Action: The Humber Acute Services Review will be an agenda item on the next Union Board.**

**The Board noted the update regarding the Humber Acute Services Review.**

1. **ADULT REVIEW**

The Board were provided with a paper to update on the progress of the Adult Review; describe risks to the delivery of the review; and outline emergent findings. The Adult Review, which has been commissioned on behalf of the Union, aims to ensure that adult services can contribute to maintaining adult independence in the borough. It looks to identify opportunities for the efficient and effective delivery of adult support and enable functions to be delivered within future resources

The review has so far presented challenges to the Council and CCG. The emerging issues show the need for us to continue developing robust relationships between commissioners and providers. Processes are being reviewed, as there is a need for clear decision making,removal of duplication, and a clear, well understood structure. The plan will influence the Health and Wellbeing Strategy, and Future Gov will leave the Union with an implementation plan.

**The Board noted the content shared in the report and supported the delivery of the review by encouraging the wider engagement and participation of the provider community in particular.**

1. **SEND INSPECTION**

The Board were provided with a paper to update with the findings following an Ofsted and Care Quality Commission joint inspection. In July 2018 a joint inspection of the local area of North East Lincolnshire was conducted to judge effectiveness of the area in implementing the disability and special educational needs reform as set out in the Children’s and Families Act 2014.

The Director of Children and Family services summarised the key findings and challenges in the report (an inspection of the areas arrangements in respect of SEND) and set out the next steps, including ongoing engagement with the Departments for Education and NHS England.

**The Union Board noted the update provided regarding the SEND inspection and requested further regular updates on progress.**

1. **URGENT BUSINESS**

None.

1. **EXCLUSION OF PRESS AND PUBLIC**

No business was transacted in private session.